

# SASKATOON RINGETTE ASSOCIATION CONSTITUTION & GOVERNING REGULATIONS

Amended April 2009

THE SASKATOON RINGETTE ASSOCIATION exists to:

- (a) Promote, govern and improve the sport of Ringette in and around the City of Saskatoon and/or Zone 6 as defined by Saskatchewan Sport by:
  - Facilitate the development of the sport and its players, coaches, and officials in the City of Saskatoon and/or Zone 6 as defined by Saskatchewan Sport.
  - Emphasize fun, sportsmanship, team play, excellence in skating, and healthy competitiveness in games.
  - Develop as many teams at each level as is practical and economical.
  - Provide an acceptable environment in which to compete and enjoy the sport of Ringette.
  - Ensure mass participation and opportunity for all to play in a fun atmosphere. Opportunities shall be provided to beginners and weaker players to learn and improve at the game.
  - Promote the aspect of a winter team sport with no intentional body contact.

## ARTICLE I – NAME

1. The name of the Association shall be *The Saskatoon Ringette Association* hereinafter referred to as the Association

## ARTICLE II – MUNICIPALITY

1. The registered office of the Association shall be in the City of Saskatoon, Saskatchewan
2. The Association shall keep and maintain a permanent mailing address in the City of Saskatoon.

## ARTICLE III – MEMBERSHIP

1. Membership shall be limited to individuals who qualify for admission to one of the following categories and upon payment of the prescribed fees:
  - Players registered to play Ringette in Saskatoon
  - Registered Saskatoon Ringette team coaches, assistant coaches, trainers and managers.
  - Registered Saskatoon Ringette Officials.
  - Parents and guardians of registered Ringette players.
  - People who have volunteered or contributed to the sport of Ringette in Saskatoon and who are approved by the Association.
2. Voting membership is open to parents and guardians of players, coaches, assistant coaches, officials, volunteers designated by the Association, and players 16 year of age or older.
3. Any member may withdraw from the Association at any time by notice to the Association, but upon withdrawal not be entitled to a refund of any portion of the membership fee.

#### ARTICLE IV – AFFILIATION

1. The Association shall be affiliated with The Ringette Association of Saskatchewan and with Ringette Canada.

#### ARTICLE V – JURISDICTION

1. The Association will have direct jurisdiction to register and govern all age groups of Ringette in the City of Saskatoon.

#### ARTICLE VI – DIRECTORS

1. The Directors of the Association shall form the governing Body and shall be comprised of the following officers:
  - i) President – (odd years)
  - ii) Vice President of Coaching and Player Development – (even years)
  - iii) Vice President of Finance and Administration – (even years)
  - iv) Vice President of Marketing and Public Relations – Position 1 - (odd years)
  - v) Vice President of Marketing and Promotion – Position 2 - (even years)
  - vi) Vice President of Marketing and Promotion – Position 3 - (odd years)
  - vii) Vice President of Marketing and Promotion – Position 4 - (even years)
  - viii) Vice President of Tournament - (odd years)
  - ix) Commissioners of the Bunny Divisions – (odd years)
  - x) Commissioner of the Novice Division – (even years)
  - xi) Commissioner of the Petite – (even years)
  - xii) Commissioner of the Tween Divisions – (odd years)
  - xiii) Commissioner of the Junior & Belle Divisions – (odd years)
  - xiv) Commissioner of the Open Division – (even years)
  - xv) Director of Equipment – (even years)
  - xvi) Director of Fundraising – (odd years)

The Directors shall be elected in the years as above stated.

2. No person shall be a Director for more than eight (8) consecutive years. No Director may hold more than one Director/Executive position, concurrently.
3. Directors retiring from office shall be deemed to hold office until the conclusion of the meeting at which they retire.
4. A retiring Director shall be eligible for reelection. The 8 year consecutive rule in clause 2 applies in this circumstance.
5. The Directors may meet together for the dispatch of business, adjourn and otherwise conduct their meetings as they may determine.
6. Notice of Directors meeting shall be given to the Directors at least one week prior to the date of the meeting. An exception to this one week notice would be in extenuating circumstances and would require attendance of at least sixty percent (60%) of the Board of Directors.
7. Greater than fifty one percentt (51%) of the Directors shall constitute a quorum for the purpose of a meeting of the Directors.

8. The Directors shall have the authority to replace a Director in the event of his/her continued absence, inability to act, or other extenuating circumstance, with a 75% majority vote of the Directors. The Director would have the right to address the Board before such a vote would take place.
9. The Directors may make appointments to fill vacancies that may occur in the Board of Directors.

#### ARTICLE VII – DUTIES OF DIRECTORS

1. The President shall preside at all general meetings of the Association and at all Directors meetings and he/she shall be an exofficio member of all committees.
2. One of the attending Directors appointed by the Board shall perform the duties of the President in his/her absence or inability to act.
3. The Secretary shall record the minutes of each meeting of the Association and its Directors, and shall distribute the minutes to the Directors.
4. The Vice-President of Finance and Administration is the chief financial officer. He/She shall be responsible for:
  - prepare the budget of the Association.
  - keep careful records of income and expenses of the Association.
  - deposit monies received by the Association in a legal financial institution in the City of Saskatoon.
  - disburse funds incurred as expenses by the Association.
  - is to provide the Association's current financial status at each meeting of the Directors.
  - shall assist the auditors as required to complete their audit.

#### ARTICLE VIII – MEETINGS

1. The Annual General Meeting of the Association shall be held prior to Ringette Saskatchewan's AGM.
2. For the Annual General Meeting, twenty five (25) members consist of a quorum.
3. A special meeting of the Association may be called by the President as and when considered necessary, but the President will call a general meeting when requested to do so, and do so in writing by at least twenty five (25) members, stating the purpose of the meeting in the notice.
4. Notice of a general meeting shall be given to the members by means of posters, advertisements or individual notices as may be decided by the Association in general meeting or by the Directors.
5. Voting shall be by ballot in the case of election of Directors, and show of hands in other cases except when a ballot is requested by a least three (3) members.
6. The Association shall change or amend the By-Laws of the Association, provided that 30 days notice in writing has been given to the members, and that a change would require a two-thirds (2/3) majority vote of members in attendance at the meeting.
7. Directors meetings shall be a minimum of eight (8) meetings during the year.

#### ARTICLE IX – FINANCES

1. All monies shall be kept in a recognized institution in the City of Saskatoon, such institution to be decided by the Directors.
2. Signing authority for the financial accounts may consist of any two of the Directors as appointed by Directors on an annual basis.
3. Fiscal year of the Association shall be from May 1<sup>st</sup> to April 30<sup>th</sup>.
4. Directors, Committee Chairs and Members shall not ordinarily receive remuneration for services, however the Board may authorize the payment of certain association expenses.

#### ARTICLE X – PARLIAMENTARY AUTHORITY

The rules contained in the current addition of “Roberts Rules of Order, newly revised,” shall govern the Association in all cases they are applicable and in which they are consistent with these by laws and any special rules order adopted by the Association.